Introduction to Foley Center Library
Part 3 – GET IT

IN THIS TUTORIAL

1. How to get articles from Foley Library using:
   • Periodicals @ Foley
   • Full-Text Database
   • Full Text Options
2. How to get articles and books from other libraries using ILLiad.

Use your page down key or space bar to advance the slides.
Tutorial created by Theresa Kappus, Foley Center Library, Gonzaga University. (Revised 2017)
Get Articles from Foley Library

Foley Library subscribes to 260 databases, 62,000+ online periodicals, and 675 print periodicals.
Periodicals @ Foley

The is the list of journals, magazines, and newspapers available at Foley Library.

Use Periodicals @ Foley to look for a specific journal by title.

Find a journal by Title: ieee transactions on robotics

4 Results

- IEEE transactions on robotics (Online)
  New York : Institute of Electrical and Electronics Engineers ©2004-
  Find Online Details

- IEEE transactions on robotics and automation (Online)
  New York, NY : Institute of Electrical and Electronics Engineers c1989-2004
  Find Online Find in Print Details

- IEEE journal of robotics and automation.
  New York, NY : Institute of Electrical and Electronics Engineers c1985-c1988
Find a specific article

Use Periodicals @ Foley to see if Foley Library has the full text of an article online.

Here’s the citation for an article:

How do I get my paws on that one?
Search for the Journal Title

To see if an article is online, start by looking for the title of the publication.

1. Go to Periodicals@Foley.
2. Sign in.
3. Search for the journal *Chance*.
4. Open the Find Online tab.
5. Notice that *Chance* is available online from 2008-2011.
6. Click on the link to ProQuest Research Library.
Get the article from the journal record.

Using the information you have in the article citation, enter words from the article title in the search box provided →

OR

go to the year and issue in which the article appeared. →
Full Text Options in the Databases

The best case scenario is when the PDF version of an article is available directly from the database.

When there is no PDF, click on the link to Check Gonzaga Libraries for full text options.

That link goes to Periodicals@ Foley and looks for the article in the other Foley databases.
Libraries not only loan books to their own customers, they also loan books and provide articles to other libraries. This is the service known as Interlibrary Loan or ILL.
To use ILLiad, you must first register for an account. Once you have an account, you can use it to:

- request articles that aren’t available at Foley Library
- request books not owned by Foley Library*
- view and download articles received through ILLiad
- renew books received through interlibrary loan

*Sorry, textbooks and eBooks are not available through interlibrary loan.
Databases and ILLiad

The library databases connect you to Periodicals@Foley and Periodicals@Foley connects you to ILLiad.

In this example, the full-text of the article is not provided by the database, so the next step is to check Gonzaga Libraries for full text options.

There is no full text of this article available from Foley Library.

No problem! Use the provided link to ILLiad to request the article.
WorldCat and ILLiad

WorldCat searches the collections of over 72,000 libraries.

If Gonzaga owns a book, WorldCat will tell you.

If you would like to borrow a book Gonzaga doesn’t own, use the ILLiad link to request it through interlibrary loan.

For more information on ILLiad and interlibrary loan policies, go to: researchguides.gonzaga.edu/ILL
Your ILLiad Account

- From the Main Menu of your ILLiad account you can place new requests, renew ILL books, view your request history, and change your user information or password.

- When your request an article, you will get an email notice when the PDF is delivered. Log in to ILLiad and go to View Articles in the upper right corner to retrieve it. Be sure to save the article to your computer. PDFs only stay in ILLiad for 30 days.

- How long does ILL take? You will often get an article within a day or two and sometimes within a few hours. Books borrowed from other libraries can take a week or more.
Now you know how!

…how to use **Periodicals @ Foley** to find out which journals, magazines and newspapers are available through Foley Library.

…how to use **Periodicals @ Foley** to find out if a specific article is available online.

…how to use ILLiad to request articles and books that are not available through Foley Library.

If you have a question about the library or need help with your research, contact us. That’s what we we’re here for!

Use the chat service.  
Email [refdesk@gonzaga.edu](mailto:refdesk@gonzaga.edu).  
Call 509-313-5931 or 800-498-5941.  
Make an appointment with a librarian.
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