RESOURCES

- **Books and eBooks**
- **Databases**: over 250 interdisciplinary and subject databases offer powerful search options to find quality academic articles.
- **Full-Text Articles**: immediate access to thousands of articles from library databases and periodical subscriptions.
- **Online dissertations** from Gonzaga (1981-present) and from the Humanities & Social Sciences fields (1637–present).
- **Streaming videos, audiobooks, and music**: Go to Databases. Select Audio/Visual as the Database Type to see the list.

LOGGING IN

Your GU username and password for Blackboard and Zagmail will log you into:
- Your library account
- Library Search/Primo
- Library databases from off campus
- Interlibrary Loan

Some library resources require you to create a personal account:
- RefWorks
- *New York Times & Wall Street Journal*
- Nursing resources Stat!Ref, BoardVitals, DynaMed. (See the Nursing Research Guide for more info.)

ZAGMAIL

Official announcements and notices from Gonzaga University and from Foley Library are sent to your GU email account. Be sure to check it often or forward Zagmail to your personal email address.

LIBRARY HOURS

**FALL & SPRING SEMESTERS**

- Mon.-Thurs.  7:30am—2am
- Friday      7:30am—9pm
- Sat. 10am -6pm  Sun. 10am-2am

*Hours vary for summer session, holidays, finals week, and semester breaks.*

researchguides.gonzaga.edu/hours

Need help? Ask us!

**Call** 509-313-5931 / 800-498-5941
**Text** 509-730-5979
**Email** refdesk@gonzaga.edu

**Chat With a Librarian 24/7**

Look for the chat box on library web pages.

**Make an appointment** with a librarian to get one-on-one help with your research projects. Appointments can be in person, over the phone, or online using Zoom. Look for the button on the library homepage or go to:

researchguides.gonzaga.edu/researchappointment

Brochure revised. 6/10/19 - tk
Library Services for Online & Distant Students: http://researchguides.gonzaga.edu/distant

The faculty and staff of Foley Library are committed to providing excellent service to all Gonzaga University students, faculty and staff. If you are a Zag, we are YOUR library!

WHERE TO START

1) Click on Tutorials on the right side of the library homepage. Take a look at the Get Started tutorial for a quick overview of Foley Library resources.

2) Find a Research Guide for your field of study under this button on the library homepage.

3) Take the Online Library Orientation: researchguides.gonzaga.edu/OLO

All GU graduate students are encouraged to take the OLO at the start of their program.

This orientation is a practical introduction to GU’s library resources. You will learn how to search databases effectively, how to find and get books, and how to use RefWorks, which is one of our most popular resources.

Customized OLOs for specific programs and classes are listed on the Tutorials page. researchguides.gonzaga.edu/tutorials

BOOKS

Use the Library Search box to find books and eBooks in Foley Library collections. Log in to get the best results and to place a request. Graduate students can check out a physical book for the semester and renew it twice if no one else needs it.

ILL - INTERLIBRARY LOAN

If we don’t have a book or article you need, we can usually get it for you from another library through Interlibrary Loan.

- ILL articles arrive as a PDFs within 1-2 days and often within a few hours.
- ILL books are mailed to us and then we get them to you, so allow plenty of time.
- ILL loan periods are typically 4 weeks. Because ILL books belong to other libraries, renewals are possible, but not guaranteed.

For more information about ILL researchguides.gonzaga.edu/ILL

MAIL SERVICE

- The library will mail books to distant students who live 35+ miles from campus (US and Canada only).
- Keep the due date in mind and renew or return books on time.
- Students are responsible for return postage.
- Contact ill@gonzaga.edu if you have questions about the mail service.

ARTICLES & DATABASES

Foley’s online databases are the “go to” place for academic research. Many provide immediate access to articles in PDF or HTML.

- Use the Databases link on the library homepage to browse databases or use a Research Guide to see recommended databases for your discipline or topic.
- If the full text of an article isn’t available from the database, look for this link:

  Check Gonzaga Libraries for full text options.

- Select Periodicals@Foley on the library homepage and search by journal title to see if an article is available online. If it’s not, you will see the Request Item via ILL link.

CITING SOURCES WITH REFWORKS

With RefWorks you can create and organize your own database of references and then instantly generate bibliographies in APA or whatever style you need. Use RefWorks’ Write-n-Cite to format in-text citations.

Go to the RefWorks link on the library homepage and use your GU email address to create an account. For more info go to: researchguides.gonzaga.edu/Citing Sources

NEW! READING LISTS BY LEGANTO

Reading Lists by Leganto is a product for faculty and students that links library and web resources directly to Blackboard courses. You can also create your own reading lists. Learn more here: researchguides.gonzaga.edu/readinglists